

LaGrange County Public Library Board Meeting

Thursday, July 18, 2024

**Community Room, LaGrange County Public Library main branch  
203 W. Spring Street  
LaGrange, IN. 46761**

Board members present: Jody Blake, Rita Lehner, Maranda Randol, Dan Hobbs, Sam Plew, and Gloria Sherwood

Board members absent: Jerry White

Others Present: Richard Kuster and Anna Mendoza

**Jody Blake called the meeting to order at 5:32 pm.**

Jody called for a review of the minutes of the June 2024 meeting. **Sam made a motion to approve the June 2024 minutes. Rita seconded the motion. Minutes were approved with no additional changes by unanimous voice vote of the board with no further discussion.**

**Public Comments:** None

**Treasurer's Report:** Richard presented the Treasurer's Report – On June 30<sup>th</sup> we received our payment from Property Taxes. Richard & Sara moved \$500,000.00 into the TRUST IN account.

**Reports and Claims:** Anna presented reports and claims – Claims included checks 30157 through 30208 that were written out of the Operating Account. Check 1067 was written out of the Gift Account. Checks 1032 and 1034 were written out of the Grant Account for a grand total of \$397,746.78. This did include a bond payment to Farmers State Bank, check #30169. **Sam made a motion to approve the Reports and Claims as presented. Rita seconded the motion. Motion approved by unanimous voice vote of the board with no further discussion.**

**Director's Report:**

- Trust Indiana Account is still at 5.3%
- IOI is a previous payroll company that was used for the library back in 2020. We received a reimbursement check from their attorney in the amount of \$2,151.07. In total we have received \$6,130.57, which is close to what was lost.
- We received a letter from the State Library stating that we are in compliance. This is good for one year.
- Every year we have the opportunity to participate in E-Rate. E-Rate is very beneficial to the library. They offer anywhere between \$60,000 to \$80,000 in E-Rate rebates. With the E-Rate program we were able to replace our Wi-Fi system. The library paid a little over \$70,000 for the new Wi-Fi but received approximately \$13,000 back from E-Rate. In order to participate in the E-Rate program a resolution needs to be signed. **Sam made a motion to approve the E-Rate Resolution. Gloria seconded the motion. Motion approved by unanimous voice vote of the board with no further discussion.**
- It is time for our insurance renewal. We currently have Hostetler and Young Insurance Company. Jody has asked that we take bids.
- Notice to Tax Payers will be posted in Gateway and can be discussed with the public prior to the next board meeting. The Notice to Tax Payers shows the appropriations and tax levy which increased by 4%. The maximum amount of increase is up to \$876,561.00. We received \$876,200.00. **Gloria made**

**a motion to publish the Notice to Tax Payers on Gateway. Rita seconded the motion. Motion approved by unanimous voice vote of the board with no further discussion.**

- The porch in Shipshewana is in poor condition. There is a termite problem and in order for the contractors to take care of the termites they will need to remove the porch. Instead of putting the porch back, it is suggested that we put a new porch on using composite wood. The quote received was in the amount of \$15,442.37 from Newbury Square Construction. Richard suggested that we take this money out of the Rainy-Day Fund. **Dan made a motion to replace the porch at the Shipshewana Branch, taking the money out of the Rainy-Day Fund. Sam seconded the motion. Motion approved by unanimous voice vote of the board with no further discussion.**
- It was suggested that we put together a facility team once construction plans are received for the addition at Shipshewana.
- Strategic Planning Process –
  - Lisa Krull from MCLS
  - Completed every 5 years (Jan 1, 2025 to Dec 31, 2030)
  - As board members we will interview members of the community as we need their input/opinions to help the library grow
  - This will take place over the next several months with additional meetings

**Personnel Committee Report:** None

**Facilities Report:** None

**Policy Committee Report:** None

**Correspondence to the Board:** PLAC Card – 1

**Old Business:** None

**New Business:** Sam mentioned that some plants need replaced in the landscaping.

**At 6:49pm Rita made a motion to adjourn the meeting. Dan seconded the motion. Motion approved by unanimous voice vote of the board with no further discussion.**

*Maranda A Randol*

Minutes recorded, typed, and respectfully submitted by Maranda A Randol  
LaGrange County Public Library Board of Directors Secretary

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Jody Blake - \_\_\_\_\_ Rita Lehner \_\_\_\_\_

Maranda Randol - \_\_\_\_\_ Dan Hobbs - \_\_\_\_\_

Sam Plew - \_\_\_\_\_ Gloria Sherwood - \_\_\_\_\_